

**BOARD OF FINANCE
SALEM, CONNECTICUT
MEETING MINUTES
JUNE 12, 2014**

PRESENT

TJ Butcher
Janet Griggs
Hernan Salas, Alt
David Kennedy
Carole Eckart
Robert Sartori, Alt

ABSENT

John Dolan, Alt
George Householder

GUESTS

Elbert Burr

CALLED TO ORDER

TJ Butcher called the meeting to order 7:02 pm

RECOGNITION OF VISITORS

There were no visitors that wished to be recognized in attendance

SEAT ALTERNATE IF NEEDED

M/S/C- Kennedy/Griggs to seat Hernan Salas and Robert Sartori as full Board members for this meeting.

Vote: Approved unanimously

COMMUNICATIONS

ADDITIONS TO AGENDA

5A- Update from Elbert Burr, Building Committee Chairman, on the status of the Salem School renovation project.

AGENDA,

1. APPROVE MEETING MINUTES MAY 15, 2014 REGULAR MEETING

The Board reviewed the minutes for approval. Butcher questioned the 1mil increase stated in the minutes on page 2. He believes the mill rate increase to be higher. Butcher stated he will look into it and let the Board know the exact increase.

M/S/C- Eckart/ Kennedy to table the approval of the May 15, 2014 meeting minutes until the July 10, 2014 meeting.

Vote: Approved unanimously

2. TRESURER'S REPORTS

The Treasurer, Pam Henry, presented her reports (See File Copy). The Board had no questions on the reports.

a. **Revenue Receipts- % of Budget**

b. **General Fund Balance Sheet**

c. **General Fund Budget vs. Actual**

3. PUBLIC COMMENT

None

4. SELECTMAN'S REPORT

First Selectman, Kevin Lyden, presented his report. Lyden stated that the annual audit review is ongoing and that the lead auditor remained the same as the previous year.

Lyden stated that on Monday, 09, 2014 Salem School second graders held a town meeting. The second graders voted on if homework should be given on the weekends. The resounding answer to the question was no.

Lyden stated that as of July 1, 2014 the town of Salem will be a member of the Uncas Health District. He stated that the town is transitioning now for the change. He stated that he feels this change is beneficial for the town because of the added service that will be available.

Lyden stated that the library is in the process of hiring a new head librarian. Lyden stated that Jackie Hammond took a higher paying position at another library.

5. BOE- ADDITIONAL APPROPRIATION

Lyden stated that at the Board of Selectman regular meeting on June 03, 2014 they voted to endorse the addition BOE appropriation. (See File Copy) Lyden stated that Cheryl Miller reviewed the data from the BOE and that the appropriation was appropriate. Buck stated that the additional money was to help cover the cost for special education. Griggs asked Buck if the money would be reimbursed from the state. Buck stated that \$72,000.00 will be reimbursed into the ECS fund in the fall. Kennedy asked if the BOE budget for next year includes these additional special education cost. Buck replied that the budget does include these additional costs. Lyden stated that if the Board approves this additional

appropriation that it will have to go to a town meeting and that the Board of Selectman will set a date if needed.

M/S/C- Griggs/ Kennedy to approve the Board of Education's request for an additional appropriation in the amount of \$60,000 from the unassigned fund; subject to approval at the town meeting as set by the Board of Selectman.

Vote: Approved unanimously

5A. SALEM SCHOOL RENOVATION UPDATE

Elbert Burr updated the Board of the status of the Salem School Renovation. Burr stated that the requested BOE projects were approved by the Committee and were added to the renovation project; with the exception of the paving project. The Committee felt the paving should be postponed to allow the ground to settle. Burr stated that at the end of the renovation project there will be approximately \$200,000 in unspent funding. Lyden stated he felt the Building Committee has done an excellent job with the renovation project. Lyden also stated to the Board that 1 million dollars has been received in reimbursement from the state.

6. TRANSFERS SALARY DEPTMENT 105

Lyden presented the requested transfers for department 105 to the Board. (See File Copy) Lyden also stated that there was an addition transfer request for the State Trooper's Contract in the amount of \$10,000.

M/S/C- Eckart/Sartori to approve the requested Department 105 transfers as requested, with the total amount of \$23,500.00 being transferred.

Vote: Approved unanimously

7. TAX COLLECTOR'S SUPSENSE LIST

The Board reviewed the Tax Collector's Suspense Report (See File Copy).

M/S/C- Griggs/ Eckart to accept the Tax Collector's Suspense Report as submitted.

Vote: Approved Unanimously

8. APPOINTMENT OF NEW BOARD MEMBER

The Board stated that with the appointment of Robert Sartori as a full Board member that the alternate vacancy will have to be filled.

M/S/C- Kennedy/Griggs to appoint Robert Sartori as a full Board of Finance member.

Vote: Approved unanimously

M/S/C Kennedy/Griggs to adjourn at 8:04 pm.

Respectfully Submitted

**Cindy Noe,
Recording Secretary**

Unapproved